

Acceptance of an Offer of a Place at Scone Grammar School

All offers of places at the Scone Grammar School are made in writing by means of a Letter of Offer which is accompanied by an Enrolment Offer/Acceptance Agreement Form.

Enrolment is a contract whereby the School offers a place for the applicant to the parents/guardians who, in return, undertake to accept all Terms and Conditions of the Offer.

If you do not accept the Offer by returning the Enrolment Offer/Acceptance Agreement within a reasonable amount of time, the place will be forfeited to another applicant.

General Fee Information

The Tuition Fee provides for a range of academic services provided by the School.

It does not cover incidental expenses such as bus travel, sporting excursions, academic excursions or textbook purchases as these are charged separately on the Monthly Statement.

Payment of Fees

Fees are billed on a quarterly (per term) basis and are payable prior to the commencement of each term. This Account is emailed to the address supplied to the School unless otherwise advised.

Sibling Discounts

These are available from Kindergarten to Year 12 (conditions apply).

2nd Child - 10% 3rd Child - 15% 4th child - 20%

Building Fund Levy

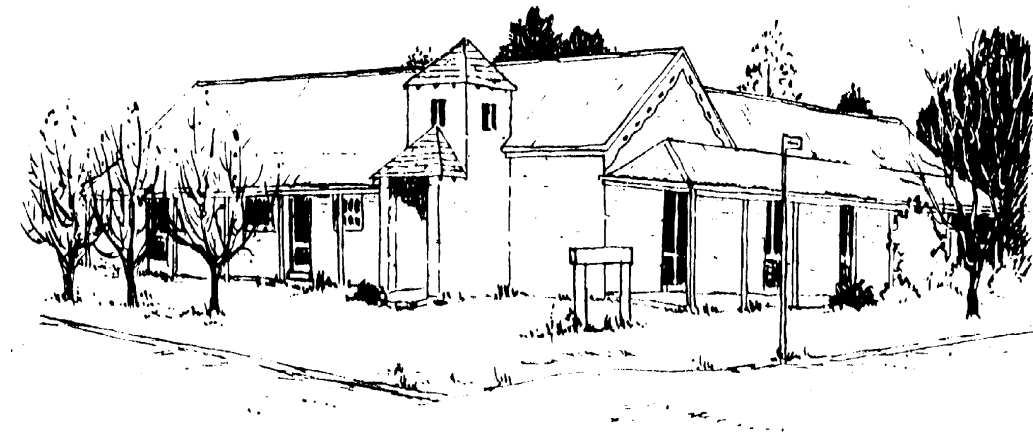
For new students there is a one-off Building Fund Levy of \$100 which is charged, per student, after commencement at the School.

For information on the current Fee Structure please visit our web site <http://sgs.nsw.edu.au>. Fees and Payments can be found under the Enrolment tab.



Scone Grammar School

ENROLMENT PROCEDURES INFORMATION BROCHURE



Scone Grammar School (St Luke's Church School) Historic Building dating back to 1846

Enrolment Application

Thank you for choosing to enrol your child at Scone Grammar School. We look forward to meeting you and discussing your child's education needs.

To enrol your child at the Scone Grammar School we require you to complete and submit an Enrolment Application Form together with a number of supporting documents as detailed in the steps below:

1. Complete a Scone Grammar School Enrolment form;
2. Provide proof of Australian residency which is a verified copy of the student's Birth Certificate or current Passport;
3. Pay a non-refundable Application Fee of \$100 (including GST);
4. Include two passport sized photos - *if the desired commencement date is within 2 years of your date of application.*

If your child has special needs all relevant information must be disclosed on the Enrolment Application Form. If your child's needs change in the period between the initial application and the desired date of entry, you must update the School with this information.

Next steps

On receipt of your Enrolment Application Form, with all the associated required documentation, the School will confirm the availability of a place or advise that we have placed your child on a waiting list for the entry year you have selected.

Please note, the lodgement of an Enrolment Application Form does not guarantee entry of the child into the School but it does place your child's name on a list for interview at a later date.

Remember, if your contact details change at any time, you must notify the School immediately. Applications for Enrolment may be cancelled if the School loses contact with parents/guardians or has mail returned.



The Enrolment Interview Process

All children seeking enrolment at Scone Grammar School, along with their parents/guardians, are invited for an interview with the Principal prior to commencement. This interview ideally occurs 18 months prior to the proposed entry date.

For any applicant that has been waitlisted, contact will be made as soon as a place becomes available.

For students applying to commence during a current school year, the interview invitation will follow immediately after the processing of the Enrolment Application Form with the accompanying documentation.

As part of the interview process, any previous school reports, test results, samples of schoolwork and references will all be taken into account. It should be noted that, where applicable, consent will be requested to contact the student's previous school for a verbal reference.

Kindergarten Enrolments: Generally, we prefer children to turn six in their Kindergarten year and we encourage parents to consider a starting date for their child with this in mind. Enrolments will be accepted at the Scone Grammar School for children turning five, up to 31 March in the year they commence Kindergarten. However, those turning 5 in either April, May or June of the enrolment year may be accepted following an interview with the Head of Primary and discussions with Pre-School staff and staff involved in the Kindergarten orientation process. No student turning 5 after 30 June will be accepted for that year.

Where recommended, and agreed, that a child may not be ready to commence, and assuming they have already been offered and accepted a place, that place will automatically be guaranteed for the new recommended commencement year.



Offer of a Place

The School may make an offer of a place following the interview.

Entrance to the School is at the discretion of the Principal. The Principal reserves the right to not offer a place.