
Scone Grammar School 2018 ICT Policy



Our new Bring Your Own Designated Device (BYODD) Programme, which will have a phase in year for 2018, will require students in Years 4, 5 and 6 to have an iPad and students in Years 7-12 will require a laptop.

Whilst we will not be saying that students need a particular device, we do have minimum specifications that are outlined in the attached sheet.

So what does this mean for your child?

- Students in Kindergarten to Year 3 will continue to use school-owned iPads in a shared arrangement with other students.
- Students in Year 4 2018 are encouraged to have an individually owned (BYODD) iPad but this is not mandatory until Year 5, 2019.
- Students in Years 5 and 6 2018 will be required to have an individually owned (BYODD) iPad.
- Students in Years 7-10 2018 will be encouraged to have an individually owned (BYODD) laptop, however may use an iPad in lieu of a laptop in 2018. From 2019 laptops that meet the minimum specifications will become mandatory for all students in Years 7-11.

Please remember that there is a phase in period for 2018 for particular year groups. From 2019, all students in Years 4-11 will require the specified device.

We are mindful of the significant financial sacrifices that many Scone Grammar School parents make and also the significant cost of purchasing technology. Informing parents now of our move in this direction, we are hoping that many families may be able to use the Christmas season as a possibility for facilitating this purchase.

Scone Grammar School has appointed Computers Now (CompNow) as the school's BYOD provider. CompNow provide an online portal to help facilitate the process of purchasing a new device by offering a range of devices that meets the minimum specifications set by the school, at competitive pricing. Prices on the portal include educational discounts which may not be available via other providers.

In addition to competitive pricing, the portal also includes the recommended 3-year onsite warranty and accidental damage protection (insurance) which may not be offered by third parties.

The portal can be accessed at the following link:

<http://www.compnow.com.au/sconegrammar>

You do not have to use this service, however, it does simplify the process for you. If you would prefer not to purchase a device via the BYOD portal, please ensure the device you select meets the minimum technical specifications (attached). Scone

Grammar School highly recommends that you purchase a device with 3-year onsite warranty, and accidental damage protection (insurance).

From the beginning of 2018 we are also introducing the Office 365 suite of programs and opportunities. This includes the full Microsoft Office suite for all students and staff. Office 365 includes a cloud based system that enables teachers and students to connect, collaborate and create in real time. Students will be able to start a document at school and then switch between devices and continue working on the same document in a different location or device. It also provides greater opportunities for students to collaborate on tasks together. There are a number of possibilities that Office 365 can provide and we are looking forward to learning more about Office 365 to enhance the learning of our students.

For further information, or for purchasing assistance, please email:
sconegrammar@compnow.com.au
or please call our the CompNow BYOD team on 02 9951 7955.
The following school staff can also be contacted for advice about the BYODD program:
Deanna Hollis, Head of Secondary
dhollis@sgs.nsw.edu.au
Janet Walsh, Lead Teacher of Innovation and Learning
jwalsh@sgs.nsw.edu.au

Considerations

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|-------------|---|
| Weight | A weight limit of 2 kg is advised as the device must be carried to and from school and from class to class during the day. |
| Support | Comprehensive warranty packages including onsite service are offered via the purchasing portal. Accidental loss and breakage insurance should also be considered, either via the purchasing portal or as an additional to home and contents insurance. |
| Accessories | Protective cover. External USB drive for backup. External mouse. |

Bring Your Own Designated Device (BYODD) Programme

iPad Minimum Technical Specifications – Years 4-6

Hardware Specifications

The device must meet all the following requirements:

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| Type of Device | iPad (full size – iPad minis are not permitted). |
| Screen size | Screen size of 9.7”. |
| Operating System | iOS 10.0 or later. |
| Wireless Compatibility ¹ | Device must have 5GHz 802.11n support (Dual Band Wireless), 802.11abgn, 802.11agn, 802.11ac or Gigabit Wireless. |
| Battery Life | Minimum of six hours. |
| Minimum specs | 32GB storage. |
| Carry Case | A sturdy protective case or padded sleeve for transporting the device. |

Software Specifications

The device must include the following software:

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| Web browser | Any of the following: Safari 7 Chrome Firefox |
| Software provided by the school ² | The full Microsoft Office suite including: Microsoft Word Microsoft Excel Microsoft Outlook Microsoft OneNote Microsoft OneDrive |

¹ Please take special note of the Wireless Compatibility requirements. If you are unsure, consider purchasing a recommended device from the school portal.

² The school will provide this software through the Office 365 portal. Students will be able to download the software onto up to 5 personally owned computers.

Bring Your Own Device (BYODD) Programme

Laptop Minimum Technical Specifications - Years 7-12

Hardware Specifications

The device must meet all the following requirements:

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| Type of Device | A laptop with a physical keyboard. |
| Screen size | Screen size between 11" and 14". Devices larger than 15" or smaller than 10" are unsuitable for school use. |
| Operating System | Any of the following: Microsoft Windows 7 or later Apple Mac OSX 10.7 or later |
| Wireless Compatibility ³ | Device must have 5GHz 802.11n support (Dual Band Wireless), 802.11abgn, 802.11agn, 802.11ac or Gigabit Wireless. |
| Battery Life | Minimum of six hours. |
| Minimum specs | Windows or Mac Laptops: 8GB RAM, 256GB Solid State disk (SSD). |
| Carry Case | A sturdy protective case or padded sleeve for transporting the device. |

Software Specifications

The device must include the following software:

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| Web browser | Any of the following: Internet Explorer 11 or later Safari 7 or later Chrome 50 or later Firefox 31 or later |
| Software provided by the school ⁴ | The full Microsoft Office suite including: Word 2016 Excel 2016 Outlook 2016 OneNote 2016 Publisher 2016 |
| Security Software | Microsoft Security Essentials (Windows). ClamXav 2 Sentry (Mac). |

³ Please take special note of the Wireless Compatibility requirements. If you are unsure, consider purchasing a recommended device from the school portal.

⁴ The school will provide this software through the Office 365 portal. Students will be able to download the software onto up to 5 personally owned computers.