



# Horse Sports 2019 Risk Management Plan - Part B

## Blandford Public School



**Supplementary to Part A and addressing the hazards specific to the individual activities to be held on the day.**

**Risk assessment focus:** For Individual Activities Scheduled During the Day

Location / Activity	Hazard Identification Type / Cause	Current Controls	Elimination or Control Measures	Who	When
<p><b>Activities</b></p> <p><b>Ring Events</b></p> <ul style="list-style-type: none"> <li>- Pleasure Hack (Horse Fit for Purpose Class)</li> <li>- Riding class</li> <li>- Hack class</li> <li>-</li> </ul> <p><b>Sporting Events</b></p> <ul style="list-style-type: none"> <li>- Running T</li> <li>- Keyhole</li> <li>- Ben Bar Aft</li> <li>- Barrel Race</li> <li>- Flag Race</li> </ul>	<p>Risk of injury increased by incorrect preparation for, and conduct of, activities.</p>	<p>Appropriate induction conducted for participants and managers.</p> <p>Ref: Information Procedure Section 6</p> <p>Event organisers and Marshalls ensure that Pony Club rules and regulations (relating to respective events) are adhered to.</p> <p>Ref: Procedure Information Section 4</p>	<p>Consult with Pony Club officials to ensure arena and individual activities are set up appropriately in accordance with Pony Club regulations and the control measures as outlined in the Risk Management Plan</p> <p>Marshall is responsible for completing the "Safety Procedure to Assess and Approve Activity/ies to Proceed and Confirmation of Assessment and Findings" prior to events.</p> <p>Ref: Procedure Information Section 4</p> <p>Marshall also responsible for monitoring and maintenance of regulations during events.</p>	<p>Principal, Horse Sport Co-ordinator, Senior Qualified Pony club personnel</p>	<p>Morning prior and during event</p>

**Risk assessment focus:** For Individual Activities Scheduled During the Day

Location / Activity	Hazard Identification Type / Cause	Current Controls	Elimination or Control Measures	Who	When
	<p>A fall from a horse due to actions or poor control by the rider</p>	<p>Riders perform self-paced on horses matched to their ability. Team managers are responsible for ensuring same. Marshalls and chief Steward monitor throughout the day</p> <p>Ref: Information Procedure Section 1</p>	<p>Marshalls and Chief Steward will restrict any participant from competing when a safety concern is identified.</p> <p>Participants are not permitted to ride without the "Gear Check, Horse Rider Combination Suitability and Horse Health Confirmation" sign off sheet being completed by the Team Manager and official gear checker.</p> <p>Ref: Information Procedure Section 1</p>	<p>Team Managers, Authorised Pony club personnel, Horse Sport team</p>	<p>Prior to activity/ies</p>
	<p>An uncontrolled action by a horse (e.g. kicking, biting, striking or pulling back.)</p>	<p>Known kickers stay a reasonable distance from other horses whilst in marshalling area. Parents in this situation are required to stay with the horse.</p> <p>Red ribbon placed on offending horse.</p> <p>Riders responsible for warning others of potential biting or striking behaviour.</p> <p>Ref: Information Procedure Section 2</p>	<p>Horse behaviour will be monitored throughout the event.</p> <p>Monitor changes over day (e.g. weather) that might impact on the behaviour of horses.</p> <p>If a horse shows dangerous or aberrant behaviour Marshalls and Chief Steward will restrict the horse from competing if uncontrolled actions cannot be safely managed.</p> <p>Ref: Information Procedure Section 2 and Section 4</p>	<p>Team Managers, Authorised Pony club personnel, Horse Sport team, Riders</p>	<p>Prior and during the event</p>
	<p>A fall by horse and rider due to adverse conditions. e.g. poor arena preparation, slippery surface.</p>	<p>Pre-event arena inspections carried out. Check ground surface is free from obstruction and set hard barriers if problem areas are found.</p> <p>Subsequent inspection/s made as required but particularly prior to the day of the event.</p> <p>Activity marshalls monitor surface conditions during conduct of activity.</p> <p>Chief Steward responsible for overall arena monitoring.</p>	<p>An assessment will be made on the day to ensure conditions are suitable for each event to proceed. Marshall to complete events checklist "Safety Procedure to Assess and Approve Activity/ies to Proceed and Confirmation of Assessment and Findings" before the commencement of each event.</p> <p>Ref: Procedure Information Section 4</p> <p>Monitor changes over the day through random inspections and spot checks.</p>	<p>Team Managers, Authorised Pony club personnel, Horse Sport team, Riders</p>	<p>Prior to activity/ies during the event</p>

**Risk assessment focus:** For Individual Activities Scheduled During the Day

Location / Activity	Hazard Identification Type / Cause	Current Controls	Elimination or Control Measures	Who	When
		Ref: Information Procedure Sections 3 and 4	Competition will be halted, postponed or cancelled if bad weather or poor arena surface conditions cause safety concerns.		
	<p>A fall from a horse due to an unpredictable incident.</p> <p>Interaction between a horse and / or rider with a third party.</p>	<p>No dogs allowed onsite.</p> <p>Pedestrian and vehicle movement restricted areas enforced. Roped off areas and appropriate signage placed around grounds.</p> <p>Horses ridden only in areas identified for that purpose.</p> <p>Ref: Information Procedure section 3</p>	<p>Rope off areas for horse movement, rope off spectator only areas, appropriate signage placed around grounds.</p> <p>Ensure horse free pedestrian paths to toilets, canteen and car park.</p> <p>Competition halted if concerns arise, resuming only when risks can be adequately controlled.</p>	Principal, Horse Sport Team	Prior to event
	A fall from a horse or other accident due to inadequate gear. (e.g. tack failing, footwear failing to release rider).	<p>Pre-event gear checks carried out by Team Managers and Official Gear Checkers using “Gear Check, Horse Rider Combination Suitability and Horse Health Combination” form. Participants are not permitted to ride without the Gear Check being completed.</p> <p>This check will be supervised by Chief Steward</p> <p>Any gear changes during the day will likewise be checked and monitored.</p> <p>Ref: Information Procedure section 1</p>	<p>Parents/horse owners will have signed the entry form confirming the rider/horse combination suitability, prior to acceptance of rider’s entry forms. I.e. Riders are experienced horse riders, and the horse/rider combination for the event is suitable to the riders ability.</p> <p>Team Managers are responsible to undertake the Gear Check, whilst undertaking the Gear Check, Team Managers will complete the Gear Check, Horse Rider Combination Suitability and Horse Health Confirmation form. Team Managers are to discuss with the parent/horse owner:</p> <ul style="list-style-type: none"> <li>the suitability of the horse and rider combination, and</li> <li>check that the horse is fit for the purpose and free of illness or injury.</li> </ul> <p>Team managers provide the rider with a saddle tag for gear check sticker to go on. If concerned the Team Manager alerts the official gear checker of concern and documents on the form prior to handing to the official gear checker.</p>	Team Managers, official gear checkers, riders	Prior to participating in activity/ies

**Risk assessment focus:** For Individual Activities Scheduled During the Day

Location / Activity	Hazard Identification Type / Cause	Current Controls	Elimination or Control Measures	Who	When
			<p>Official gear check conducted by Pony Club personnel straight after the Team manager where another sticker will be provided following a successful completion of the gear check.</p> <p><b>Gear Check Appeals/Disputes</b></p> <p>Gear Check appeals/disputes will be dealt with (if required) by Chief Gear Steward and Willow Tree Public School Horse Sports Management Team.</p> <p>Final decisions regarding Gear Check appeals/disputes will be the responsibility of the Host Principal and Willow Tree Public School Horse Sports Management Team.</p> <p>Riders who fail to observe this rule will be disqualified.</p>		

Relevant additional information reviewed and attached:  Yes  No

Plan prepared by: \_\_\_\_\_ Date: \_\_\_\_\_

Prepared in consultation with: Blandford Horse Sports Management Team

**Monitor and Review:** Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

\*Note: assessments of risk vary with the particular circumstances (eg nature of the workplace, student group)