

Aberdeen Public School Horse Sports Day

Friday 24th March 2017

7.45am – Start

**GEAR CHECK TO BE COMPLETED BY TEAM MANAGERS PRIOR TO
THE FIRST EVENT**

It is essential team managers liaise with riders prior to the event to ensure gear checks are completed ready to commence official gear check at 7.45am

**Team Managers are to collect information packs from the office at 6.50am
Team Managers & Supervising Teachers are required to attend an induction
at the office at 7.15am**

***Venue:* St Andrew's Reserve Aberdeen**

***Entry Fee:* \$20.00 per rider (8 years and Over)**

Ring Events

Riding class and Hack Class (not led riders)

Sporting Events

Barrel Race, 3 Mug Race, Bending, Flag & Cloverleaf Barrel

(All events run under Pony Club rules)

Return Entries to:

Miss Hannah Hunt - Horse Sports Co-ordinator

Aberdeen Public School

hannah.hunt3@det.nsw.edu.au

Entries close 13th March 2017

Canteen will be in operation from 7am

Camping is to be booked through the Upper Hunter Shire Council - Ph: 0265 217000

Stables must be pre-booked and paid for with entry fee and are allocated on a first in first served basis

STRICTLY RUN UNDER PONY CLUB RULES

For more information contact:

Hannah Hunt or Michelle Floyd Aberdeen Public School

on 02 65437271

Aberdeen Public School Horse Sports

Conditions of Entry

- This event is a principal endorsed high risk activity. It has been verified by the NSW Department of Education Health and Safety Directorate and all elements have been met. In addition a senior

qualified horse sports representative has validated the procedures and the principal has endorsed the activity.

- Only one team entry form per school will be accepted: One school cheque per entry. Personal cheques will NOT be accepted.
- **Students of Independent, Catholic and Private Schools please note:** Aberdeen Public School and the New South Wales Department of Education will not be responsible for any injury or damage incurred. Students not enrolled in a Department of Education school enter at their own risk. They shall not hold Aberdeen Public School or the New South Wales Department of Education responsible and/or liable in the event of injury or damage.
- Parents or Team Managers for private school students must check their own insurance with their individual Principals to ensure their team/child is/are adequately covered. This is to be the responsibility of the Team Manager for each school. Private schools are to provide a CERTIFICATE OF CURRENCY for their PUBLIC LIABILITY to Aberdeen Public School before any nominations will be accepted.
- The maximum number of riders to be entered by each school is 35. The maximum number of competitors will be 130. Entries will be accepted according to receipt date and schools will be advised of the acceptance of their entries via email.
- **In addition to the Team Entry Form, each rider is required to complete a Rider Entry Form, Horse Details – Horse Fit for Purpose Confirmation Form, a PSSA Medical Information Form and provide a Health Care Plan if applicable. A Horse Health Declaration form must also be completed and handed into the main gate prior to parking and unloading horses.**
- Entries for riders without completed and signed forms will not be accepted.
- Schools are required to collate and check the forms and return by email to hannah.hunt3@det.nsw.edu.au.
- Schools are required to send one school cheque, payable to Aberdeen Public School for all entry fees by Monday 13th March 2017
Mail to:
Aberdeen Public School School Horse Sports Co-ordinator
Segenhoe St
ABERDEEN 2336
- Entries will NOT be accepted by phone or fax.
- Entry fees are non-refundable except in the event of cancellation or postponement. In the event of cancellation all supervising teachers will be advised via text message as early as possible so **please ensure a contact mobile number is included on the school entry**. For more information on cancellations please contact **Hannah Hunt 0459191056**.
- Students must be enrolled in school to participate at our event.
- Each school must provide at least two (2) workers other than the team manager to assist on the day.
- If a worker is timing the event they must remain until the event has concluded. Schools will be notified via the Team Manager Information pack of helpers required for the sporting events. Rules and diagrams will also be provided in the sporting event packs to be collected from the office before the commencement of sporting events. Your assistance in ensuring your workers are available where designated is greatly appreciated and will help the day run smoothly.

ABERDEEN PUBLIC SCHOOL HORSE SPORTS
24th March 2017
St Andrew's Reserve, Aberdeen
General Rules and Regulations

- The Committee reserves the right to alter or change the program at any time without notice.
- Horses are NOT to be unloaded until the "Horse Health Declaration" form has been handed into attendants at the main gate.
- Team Managers & Supervising Teachers must attend an induction at 7.15am at the office. Failure to do so will result in those riders not being able to participate.
- Any child found to be misbehaving or not following instructions of either the team managers or the Aberdeen Public School School Horse Sports Committee will be asked to dismount and leave the grounds.
- Team Managers must ensure each rider's equipment is such that it will pass a Pony Club safety inspection or he/she will not be permitted to ride. Once Team Managers have completed a gear check they will issue riders with a green wrist band. Riders will then be required to have an official gear check before entering the ring where they will be issued with a yellow wristband. They must have wristbands visible or they will not be permitted to ride.
- The Team Manager and/or parent will assess and certify that horses are matched to the rider's ability and sign off on this. The committee has the right to exclude any horse that is considered unsafe or exclude any rider that is not capable of riding safely.
- The Team Manager will need to oversee the unloading and loading of horses on the day to ensure the safety of all concerned, including the wearing of helmets while working with the animals. "Horse Health Declaration" forms are to be handed in at gate on arrival to grounds.
- Each school's Team Manager and Supervising Teacher is responsible for the supervision and behaviour of the competitors as well as getting them to the events. Should there be any queries during the day the Team Manager/Supervising Teacher will negotiate on behalf of the rider/school.
- Please ensure the office is notified of any scratching's on the day as early as possible. Scratching's can also be made prior to the day by calling Hannah Hunt – 0459191056
- Team Managers and Supervising Teachers are to instruct students to use adequate sun protection and to keep up the intake of fluids.
- Events will be run under the rules of the Pony Club Association of NSW
- A standards Australia certified helmet No-ASN 3838 or EN 1384 is essential. This must be securely fastened at all times.
- NO stallions are permitted onto the grounds
- One horse, one rider to apply
- No dogs are permitted on the grounds at any time during the horse sports day. If any dogs are found the pound officers will be notified.
- The judge's decision is final
- Please ensure all non-competitors, parents; children remain outside the boundaries of all competition areas.
- The age category of competitors is the age the rider is on 24.03.17
- Team Managers are to collect their schools folder from the office at 6.50am. Folders will include gear check wristbands as well as further information on the running of the day.
- **Any disputes to be lodged by the team manager in writing, within 15mins of the event ending. A fee of \$50 must accompany complaint, and will be forfeited if dispute is dismissed.**
- **All decisions of the disputes committee will be final. The committee reserves the right to alter, delete or vary any event on the day.**
- **No Gaitors are to be worn throughout the duration of the event!**
- There will be no finals and events will not wait for any late competitors
- Entry fees are NON REFUNDABLE unless in the event of cancellation due to weather etc. Team Managers will be advised by text.
- There will be a no smoking policy during the running of the event.

ABERDEEN PUBLIC SCHOOL HORSE SPORTS
24th March 2017
St Andrew's Reserve, Aberdeen
General Rules and Regulations continued

PLEASE NOTE: RIDING IS ONLY PERMITTED IN THE DESIGNATED ENCLOSED AREAS. ALL HORSES ARE TO BE LED FROM FLOAT/TRUCKS TO MARSHALLING/WARM UP AREAS. HELMETS ARE TO BE WORN AT ALL TIMES WHILST RIDING AND ATTENDING TO HORSES. NO ONE IS PERMITTED TO COMPETE IN AN EVENT UNTIL THEY HAVE HAD A GEAR CHECK FROM THEIR TEAM MANAGER AND AN OFFICIAL GEAR CHECK BEFORE ENTERING THE RING. IF A SADDLE HAS BEEN REMOVED, REPLACED OR LOOSENED THROUGHOUT THE DAY, IT IS THE PARENTS/TEAM MANAGERS RESPONSIBILITY TO ENSURE ANOTHER GEAR CHECK HAS BEEN COMPLETED. PLEASE ENSURE GIRTHS HAVE EXTRA HOLES FOR TIGHTENING!

Students of Independent, Catholic & Private Schools Please Note:

Aberdeen Public School and the New South Wales Department of Education will not be responsible for any injury or damage incurred. Students not enrolled in a Department of Education school enter at their own risk. They shall not hold Aberdeen Public School or the New South Wales Department of Education responsible and/or liable in the event of injury or damage.

Parents or Team Managers for private school students must check their own insurance with their individual Principals to ensure their team/child is/are adequately covered. This is to be the responsibility of the Team Manager for each school. Private schools are to provide a CERTIFICATE OF CURRENCY for their PUBLIC LIABILITY to Aberdeen Public School before any nominations will be accepted.

Point Score and Awards

Ribbons will be awarded up to 5th place. Point score is

- 1st – 5
- 2nd – 4
- 3rd – 3
- 4th – 2
- 5th – 1

- Age Champion and Reserve Champions will be awarded at the completion of the day.
- Groups will be divided into boys and girls in each age group unless there is less than 4 riders.

Uniform

The uniform will be fawn, bone or oatmeal jodhpurs or stockman cut trousers (no other colour will be accepted), approved Pony Club boots, safety helmet, school shirt, tie and jumper (for morning events). Any rider wearing blue jeans will not be allowed to compete. School sport shirts will be permitted for the sporting events ONLY.

Ring Events

Hack class (not led) & Riding class

Sporting Events

Barrel Race, 3 Mug Race, Bending, Flag & Cloverleaf Barrel.

NSW ambulance will not be in attendance, however, Beneficial Safety will be operating at our venue.

Please note: Students with identified medical conditions will need to provide a health care plan for first aid purposes.

Aberdeen Public School Horse Sports Day

Rider Entry Form

Student Name: _____ Gender: M / F (Please circle)

D.O.B _____ Age (as at 24.03.17) _____

School: _____

School Address: _____

School Ph: _____ Primary: Secondary:
(Please indicate)

Email: _____

Team Manager: _____ Mobile: _____

Name of adult responsible for rider on the day: _____

Phone: _____

Principals Name: _____ Principals Signature: _____

Entry Fee - \$20 per student – entries will be confirmed once nomination has been received. If paperwork is not completed correctly, entries will not be accepted.

NOTE: Team Manager/Parent. In signing the nomination form you are confirming that the student is a capable rider for these activities and will comply with guidelines that have been set by the Aberdeen Public School Horse Sports Committee. In the case of private school entries, you are confirming that your school is covered for participation in Horse Sports Events under your own school's insurance policy and your school has provided the Aberdeen Public School Horse Sports Committee with a copy of the Certificate of Currency. I confirm I have read and understood and agree to be bound by the rules of the event.

I do – I do not (please circle) agree for my child to be photographed during the horse sports day. I understand these photos may be published in various media forms for the purpose of promoting this event.

I give permission for my child _____ from _____ School, to participate in the Aberdeen Public School Horse Sports Day.

Parents please note there is no individual insurance cover provided by the NSW Department of Education for students in relation to school sporting activities or any other school activity. Parents and carers are advised to assess the level and extent of their child's involvement in the sport program offered by the school when deciding whether additional insurance cover, above that provided by Medicare, should be obtained.

The NSW supplementary Sporting Injuries Benefits Scheme, funded by the NSW Government, provides limited cover for serious injury resulting in permanent loss of a prescribed faculty or the use of some prescribed part of the body, further information can be obtained from www.sportinginjuries.com.au

I have read the medical information form and to the best of my knowledge, _____ has no medical condition, physical disability or injury that would put him/her at risk in participating in this school sporting activity. I acknowledge that equestrian activities are dangerous and that accidents causing death, bodily injury, disability and property damage can and do happen. By signing hereunder, I confirm having read and understood the contents of this permission note.

I confirm that the horse my child will be riding is matched to his or her riding ability.

Parent/Guardians Name: _____ Phone: _____

Parent/Guardians Signature: _____ Date: _____

Aberdeen Public School Horse Sports Day

24th March 2017

Medical Information Form

Student Name: _____

Date of Birth __/__/__

Name of School: _____

Age as at 24/03/17: _____

Medicare Number: _____

Date of Last Tetanus Vaccination: _____

Do you contribute to the NSW Ambulance Scheme: Yes/No (Please circle)

Parent/Guardian Details:

Name: _____ Contact No: _____

Address: _____

Doctor Details:

Name: _____ Contact No: _____

Address: _____

Emergency Contact(s) details (nominated by the parent/guardian as alternate contact_

1. Name: _____ Contact: _____

2. Name: _____ Contact: _____

List existing medical conditions or illnesses (include asthma, diabetes, epilepsy, allergies etc)

Please provide health care plan that has been provided to schools

Outline special dietary needs including possible reaction to inappropriate diet

Does this student require an individual Health Care Plan: eg ASCIA/Asthma Plan?

Yes - No (please circle)

If yes, a current copy of the plan **MUST** be included with this entry form.

In the event of an accident or illness, I authorise the obtaining on my behalf such medical assistance as my child may require. I also authorise the administering of appropriate

treatment/medication including the administering of anaesthetic if this is deemed necessary by the attending medical officer. I agree to pay all costs associated if an ambulance is called and medical assistance required.

Privacy advice

The information provided on ___/___/2017 by _____ parent/guardian name, is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about _____ (student name) who is currently enrolled at the named school and who many participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Aberdeen Public School.

It will be used by officers of the NSW Department of Education to assist planning, to support students, and to minimise risks when conduction school excursions, sporting or other school activities.

Other persons or agencies that may be proved with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

Provision of this information is not required by law. However, a failure to provide the information may mean that your child can not participate in a particular excursion activity.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the office.

Signature

Date

**ABERDEEN PUBLIC SCHOOL HORSE SPORTS DAY
HORSE HEALTH DECLARATION**

EVENT NAME: Aberdeen Public School Horse Sports Day	DATE: 24/03/2017
Names of RIDERS covered by this form:	SCHOOL:

OWNER OR PERSON IN CHARGE OF HORSE	
FULL ADDRESS	
EMAIL	
PHONE (MOBILE)	

PROPERTY OF ORIGIN OF HORSE/S	
FULL ADDRESS OF PROPERTY (if different to above)	
PIC NUMBER (Property Identification code)	

	REGISTERED NAME	DESCRIPTION/ SEX	MICROCHIP/ BRAND	PIC OF ORIGIN IF DIFFERENT FROM ABOVE	HENDRA VIRUS VACCINATION CURRENT Y/N
1					
2					
3					
4					
5					

Declaration by owner or person in charge of horse/s attending:

I, declare that the horse/s named above has/have been in good health, eating normally and not shown signs of illness during the last 3 days leading up to this event. I give my authorization for the event Organizing Committee/Manager to call for veterinary inspection of the horse/s named above and in my care should they be showing signs of illness at any time during the course of the event. I agree to pay any veterinary fees incurred for the abovementioned horses as a result of this veterinary examination

I AGREE TO ENSURE THAT:

- All horses will be shampooed, rinsed and allowed to dry, and their hooves will be picked clean of all solid material and wash with shampoo.
- All vehicles and equipment accompanying the horses will be cleaned and remove all solid material that could contain disease agents, and then disinfected.

I FURTHER DECLARE THAT

- The information contained in this Declaration is true and correct to the best of my knowledge.
- I agree to abide by all conditions that may be imposed at any time by the Event Organizing Committee/Manager.
- I acknowledge that in failure to comply, I may be directed to leave and my nominations will be forfeited.
- I acknowledge that decontamination and disinfection procedures may be required of me if instructed by the Event Organizing Committee/Manager
- I acknowledge that there is a possibility that the horses might become infected with disease agents as a result of any movements and if necessary horses and premises will be quarantined in accordance with any legislation covering such occurrences including policies and procedures in effect at that time. I agree and acknowledge that the Manager/Event Organizing Committee, its State or National Affiliated bodies and their members are not in any way liable for any cost, expense, loss, damage, claim action, proceeding or other liability incurred by or made against me as a result of any movement of my horses to the Event.

8. SIGNATURE: NAME: DATE: