

Scone & District School Horse Sports

Presented By Scone Grammar School

Monday 1 May 2017

White Park, Guernsey Street, Scone

8.00 am Gear Check 8.30 am Start

Entries Close Friday 7 April 2017

How to enter the Scone & District School Horse Sports

To enter the Scone & District School Horse Sports, first read the following information and conditions of entry, review the event Risk Assessment on SGS website and then print out the Entry Form on the web site www.sgs.nsw.edu.au/horsesports and complete all details.

Please Note – Only schools are allowed to enter the Horse Sports, Individuals may not enter on their own, they may only enter through their school. School **Principals and Team Managers need to ensure all riders are capable riders to ride at this event. It is the schools responsibility to collect student medical information and bring it to the event**

When the entry form has been completed fully, please mail to the following address. Payment for the event must be in form of **one cheque drawn on the schools account, cheque to be made payable to Scone Pony Club.**

Scone Pony Club
PO Box 400
SCONE NSW 2337

Enquires, please contact –

Julee Gilmore 0417 409395
E – ljjt279@bigpond.com

Anne Davies E – adavies@sgs.nsw.edu.au

Entry Conditions and Guidelines

- There is an entry fee of \$25.00 per rider and this must be paid by Friday 7 April 2017. Numbers will be limited to first in, first served basis.
- Entry fees are non-refundable (except in the event of postponement or cancellation) and **must accompany the entry form – one school cheque per school entry please.** Please make cheque payable to Scone Pony Club. No phone or fax entries will be accepted
- Please check entry form prior to sending – incomplete entries will be returned to the school. This delay may see entries not being accepted due to competitor limits being reached – in particular PCA jump cards for those competitors entering into the jumping and for private/independent schools you must forward a copy of the school's insurance Certificate of Currency
- Age groups will be defined by the age of the competitor as at 31 December 2017.
- All events will be run with boys and girls separate – except in the event of 5 or less boys in one age group, boys and girls will then be combined in that age group
- Only Pony Club riders will be allowed to enter Jumping events. Photocopies of a rider's current Pony Club jumping card must accompany their entry form. No late entries or changes will be accepted. No changes to jumping grades will be made after closing date
- Schools may enter any number of students
- Schools will be notified via email of the acceptance of their entries – please ensure email address is completed on the entry form
- Independent Schools & Catholic Schools (ie ALL schools except schools in the Public System) **must send in a copy of their certificate of currency in order to compete at this event.** The schools entry will be returned if a copy of the Certificate of Currency is not provided with the Entry Form.
- Team Managers are responsible for the well being of their student and must be available in the event of an accident involving one of their students
- Uniform for the day - School ties, shirts and jumpers/vest are to be worn when competing – no coats are to be worn. Fawn, Bone or oatmeal jodhpurs or stockman cut trousers are allowed in all events (no blue/black jeans). Approved Pony Club boots, approved helmet – see attached guide. School sport shirts may be worn in the sporting events only. Only Leather Gaiters are acceptable and can be worn by any competitor.

Ring Events

- Hack & Rider
- Champion and Reserve Champion Hack and Rider – will be split into Junior – 12 yrs and under and Senior 13 yrs and over. Not included in pointscore.
- Riders will compete in age groups – 8, 9, 10, 11, 12, 13, 14, 15,16, 17+

Dressage

- For riders 13 years and over only
- Riders 13 years and over who do not wish to participate in the Dressage may elect to participate in the Snake Race
- The tests must be ridden in a **Snaffle Bit** with a noseband. No bandages, boots, martingales or rings are permitted.
- Dressage will be run throughout the morning and will be finalized prior to the start of sporting events – riders are expected to ride their test in between their hacking and riding events.
- Note – Below mentioned tests are January 2014 version and copies can be obtained from <http://www.equestrian.org.au>

13 & 14 years

1:2 test

Callers Allowed

15, 16 & 17+ years

2:1 test

No Callers Allowed

Show Jumping

- Riders will compete in PCA jump grades, split into two divisions, Primary School division and High School division. (ie all E grade Primary School riders in 1 division and all E grade High School riders in a separate division etc)
- The Show Jumping event will be run under PCA NSW rules.
- Horse & rider combination must have a PCA current Show Jumping Card and there will be no changes or additions to jumping after closing date.
- Program for the day will start at E grade, working through each grade up to A. Show Jumping will be run through out the day and riders are expected to ride their SJ course in between their other events.

Sporting Events

- Clover Leaf
- Bending
- Barrell
- Keyhole
- Snake Race (for all under 13 yo competitors, but optional with dressage for 13+ years)

Note – If competitors over 13yo do not elect dressage or snake race the committee will enter them into snake race

An event program will be provided in Entry Acceptance email to Team Manager

General Rules & Regulations

- All riders must wear an ASA NZ/AS 3838 or Equestrian Federation approved safety helmet (please see attachment for a list of acceptable helmets) at all times whilst handling horses – including mounted and dismounted. This precaution is the responsibility of the rider and Team manager. Those choosing not to abide by this rule will be banned from the competition.
- Team Managers must ensure that all pieces of each rider's equipment will pass a Pony Club Gear Check. Spot inspections will be done and if any part of a rider's equipment fails such an inspection, that rider will not be permitted to participate.
- Team Manager must complete a gear check prior to the rider mounting – this includes any warm up exercising.
- All competitors must be mounted on a horse that suits their riding ability and must abide by all Pony Club rules. Failure to comply will result in rider being asked to dismount and/or disqualification from the event.
- Horse must be of a suitable temperament to compete in the events on the day and in the company of other horses. All horse's must have a completed Horse Health Declaration – to be handed in at the gate on entry to the grounds
- Team Managers for each school have a **duty of care** to their students and are responsible for student supervision and behaviour. Any enquiries to the office should be made through the Team manager **only**. The Team Manager must be available at all times and are to report to the Office when called to mediate enquires, injuries etc. All Team Managers are to read Team Managers responsibilities sheet.
- A medical form for each student is the responsibility of the school. Team Managers should have their students complete a schools medical form. The Team Manager should then bring that completed form to the event as it will be the Team Managers responsibility if the student is injured and requires medical assistance.
- A qualified medical officer will be in attendance on the day.
- A qualified animal welfare officer will be in attendance on the day – should any horse be deemed unsound the horse will be disqualified from the event. The animal welfare officer's decision is final.
- Problems or queries involving riders and/or schools in events are to be addressed by the relevant Team Managers. Parents and Competitors who have queries must relay these to their Team Manager. Competitors and or parents are not to approach the office on the day.
- All disputes must be lodged by the Team manager in writing to the secretary within 15 minutes of the completion of the event in question. A fee of \$50.00 must accompany the dispute and will be forfeited if the dispute is dismissed.

- All decisions of the Disputes Committee will be final. The Committee reserves the right to alter, delete or vary any rule or event.
- Each rider is to use only one horse during the day.
- Parents are not allowed to “follow children” around to each event. Parents and Spectators **must** remain outside the competition area at all times.
- The Ring Masters decision is final
- Strictly, no dogs are allowed on the grounds during the event. **Anyone who chooses to bring their dog will be disqualified from competing and asked to leave the grounds.**
- Events will be run under the rules of Pony Club Association of NSW and Guidelines for the Safe Conduct of Sport & Physical Activity in Schools. A copy of the events Risk Management is on the Scone Grammar School’s web site – www.sgs.nsw.edu.au or call Julee Gilmore for a copy.
- No stallions are permitted
- No riders under the age of 8 and no riders on the lead are permitted
- Stabling is available at White Park Scone. If competitors require stabling please ensure the attached Horse Stable form is completed and signed off.
- All Team Managers need to ensure riders only use stables allocated – there is to be no swapping of stables. Any cleaning fee will be the responsibility of the school/rider the stable has been allocated to.
- A photographer will be in attendance on the day and will be providing photo’s of our competitors for media releases (SGS website, local newspapers, Horse Festival website etc) Please note it is a condition of entry that the parent of each competitor does not have an objection to photographs being taken of their child

Insurance Requirements

Scone Grammar School and/or Scone Pony Club will not be responsible for any injury or damage incurred. Students competing enter at their own risk and shall hold Scone Grammar School and Scone Pony Club blameless and indemnified against legal proceedings for injury or damage. All parents of competitors are to check their own insurance with their school principal. If additional personal insurance is required it is the responsibility of the parent. For Public Schools the event committee will obtain a blanket Insurance Certificate of Currency. For Independent/Private Schools a copy of your School’s current Insurance Certificate of Currency must be attached to the schools entry form. If this is not provided, entry will not be accepted and students will not be allowed to compete.

Other Important Information

- Points, for all events (unless there are less than 5 competitors), will be awarded as follows –
1st – 5, 2nd – 4, 3rd – 3, 4th – 2, 5th – 1
- Ribbons will be awarded to 5th in all events
- Champion and Reserve Champion (based on pointscore in all ring, jumping and sporting events) will be awarded for each age group based on highest points for the day
- The Champion School or Schools will be the school/s with the highest accumulated point score of their top four riders - Separate trophies will be awarded for Primary and Secondary schools
- Highest point score for Dressage will be awarded to the School with the highest accumulated point score of the top three riders.
- A Jumping award will be awarded to the School with the highest accumulated placings of the top three riders (Note, jumping grade must have 4 or more riders to be eligible in jumping award)
- No results will be recorded on performance cards on the day of competition.
- Competitors must not approach the Office to find out placings in sporting events. If ribbons are not awarded at each sporting event due to incomplete riders, there will be a designated area for competitor to collect ribbons. All placings will be advertised on the Scone Grammar School website after the event.
- Canteen facilities will be available on the day, including breakfast
- Horse Health Declarations must be completed for each horse attending – do not send these forms in with entries. **They must be handed in at the gate prior to entry into White Park**
- Please notify the Entry Coordinator (Julee Gilmore ljjt279@bigpond.com) of scratchings as soon as possible. On the day, Team Managers to advise scratchings to the Office.
- Cancellations will be broadcast on 2NM and ABC radio. For more information on cancellations contact Julee Gilmore on 0417 409 395

Team Manager Responsibilities

Please read this information and pass it on to your competitors.

- Scratchings – Prior to the event email Julee Gilmore – ljjt279@bigpond.com. On the day of competition please notify the office of scratchings as soon as possible.
- Team Managers must have suitable Horse/Pony Club experience. Should you not be familiar with PCA gear requirements, please refer to www.pcansw.org.au. If you have queries on the day please approach the Ring Master or Office prior to allowing the rider to mount/compete.
- Team Managers are required to carry out a gear check on all your competitors/horses according to Pony Club standards. Gear must be checked prior to any rider mounting – this includes before the rider mounts to warm up their horse before the event begins. Gear checks must also be carried out in the event of a rider replacing or changing gear (ie after lunch and before sporting & jumping events.)
- Competitors must complete a Horse Health Declaration – do not send these in with entries. **The competitor must hand these forms in at the gate prior to entry into White Park.**
- Workers - A minimum of one worker from small schools and two from large schools are required to assist the host school on the day. It is your responsibility to ensure that a worker is available on time. Workers will be asked to steward ring events, pencil dressage tests, assist with the running of the Show Jumping, time and record a sporting event, and help setup and pack up a sporting event. It is not always necessary that the worker remains at the specific activity for the full duration. The job can be shared amongst other parents from your school. However, if a worker is timing an event for example the 13 year Keyhole they must remain until that specific age group has been completed before a replacement steps in. Your assistance in ensuring that a worker be available where designated is greatly appreciated – this will ensure that the day runs smoothly. A list of allocated jobs will be emailed to schools prior to the event.
- Parents are not to follow riders around the sporting events. We ask that parents remain outside the ring or bunting. All riders must be competent and should not require assistance.
- Program – Please ensure competitors know where they are competing, in particular, please instruct riders that they are to present to jumping and dressage in between their ring events. Closing times for dressage and jumping will be announced during the day and will be strictly adhered to. Programs will be emailed prior to the event.

RIDER ENTRY FORM

Student name : _____ M / F

DOB: _____

School : _____

This rider entry form must be attached to the Team Entry Form

I give permission for my child to participate in the Scone Horse Sports competition on Monday 1 May 2017.

In the event of an accident, I understand the event committee will have a qualified first responder at the event and that the school's designated team manager is responsible to be present in the event of an accident and provide any necessary information or make any required medical decisions in consultation with the first responder.

To the best of my knowledge I confirm my child has no medical condition, physical disability or injury that would put him/her at risk in participating in the event sporting activities. I acknowledge that equestrian activities are dangerous and that accidents causing death, bodily injury, disability and property damage can and do happen.

I confirm my child will be riding a horse that is suitably experienced to attend a Schools Horse Sports event and that my child is competent in riding that horse unassisted.

I acknowledge there is no personal injury insurance provided by Scone Grammar School or Scone Pony Club for students in relation to this event. I will discuss what insurance is provided by my child's school and will then decide whether I would like additional insurance cover for my child. If I deem additional insurance cover to be necessary I understand this is at my cost and my responsibility to get an appropriate insurance cover from an insurer of my choice.

I confirm I am the parent/guardian of the abovenamed student. I confirm I have read and understand this document and the 7 other pages that make up the terms and conditions of entering the Scone Horse Sports event. I am aware of the activity in which the abovenamed student will participate in and consent to him/her participating. In doing so I acknowledge equestrian activities can be dangerous and that accidents causing death, bodily injury, disability and property damage can and do occur. I agree that organizing committee, Scone Grammar School or Scone Pony Club, sponsors, volunteers, medical personnel shall not be under any liability whatsoever for the death or bodily injury which may be suffered or incurred by the above named student at the Scone Horse Sports event on 1 May 2017.

BY SIGNING HERE UNDER I CONFIRM HAVING READ AND UNDERSTAND THE CONTENTS OF THIS DOCUMENT

.....
Parent/Guardian Name & Signature Date

Stable Booking Form

Competitors Name: _____

School: _____

Date In: _____ Date Out: _____

Conditions

- The Upper Hunter Shire Council maintains the stables at White Park – conditions of use are dictated by the Council
- Fees –
 - Hire fee per night \$30.00 per stable, per night
 - Cleaning fee \$40.00 per stable
- Hire fee includes bedding (wood shavings)
- Competitors are to only use the horse box that is allocated to them. Swapping boxes **is not** permitted
- Horses are not to be kept in the horse event arenas at any time – ie Rodeo arena, steel yards
- Horse box cleaning fee applies (\$40.00) unless appropriately cleaned by user. Appropriate cleaning includes all manure and wet spots being removed from the stable and placed in the designated manure heaps.
- The stable must be cleaned and **vacated by 12 noon** on the day following the last night of hire – ie if you hire the stable for Sunday 30 April 17 you must have cleaned and vacated the stable by 12 noon Monday 1 May 17.
- If the Council charges the Horse Sports Committee for cleaning of a stable the fee will be passed onto the competitor’s school for payment.
- For all queries in regards to stabling, please contact Julee Gilmore 0417 409395

I (Parent/Guardian of Competitor) have read and understand the above conditions.

..... Signed Date